

ANNEXURE-10 Mandatory Disclosures

The following information shall be given in the information Brochure besides being hosted on the Institution's official Website.

The onus of the authenticity of the information lies with the Institution ONLY and not on AICTE.

1. Name of the Institution Atharva School of Business

Address: Atharva Educational Complex, Malad Marve Road, Charkop Naka, Malad (West).

Mumbai - 400095 India,

Phone: + 91 (022) 40294949, + 91 (022) 49259500

E-mail: admin@atharvasb.edu.in

2. Name and address of the Trust/ Society/ Company and the Trustees

- Address including Telephone, Mobile, E-Mail

Name : **ATHARVA EDUCATION TRUST**

Address: Atharva Educational Complex, Malad Marve Road, Charkop

Naka, Malad (West), Mumbai - 400 095, India

Phone: + 91 (022) 40294949, + 91 (022) 49259500

e-mail: director@atharvasb.edu.in

3. Name and Address of the Vice Chancellor/ Principal/Director

- Address including Telephone, Mobile, E-Mail

Name: **Dr. Shivakant Upadhyaya (Director)**

Phone: + 91 (022) 40294949, + 91 (022) 49259500

e-mail: director@atharvasb.edu.in

4. Name of the affiliating University

- Nil

5. Governance

The institute is having a robust governance system as described below:

Members of the Board and their brief background

Name	Designation	Brief Background
Shri. Dattaji Rane	President	Former Technical Education Minister, Government of Maharashtra
Shri. Sunil Dattaji Rane	Founder Secretary	Educationist, and local MLA
Smt. Varsha Sunil Rane	Member	Educationist, and NGO founder
Shri Shri. Prasad Vishvasrao	Member	Educationist
Mrs. Kalpana Dattatray Rane	Member	Social worker
Mr. Hiten Dattatray Rane	Member	Social worker

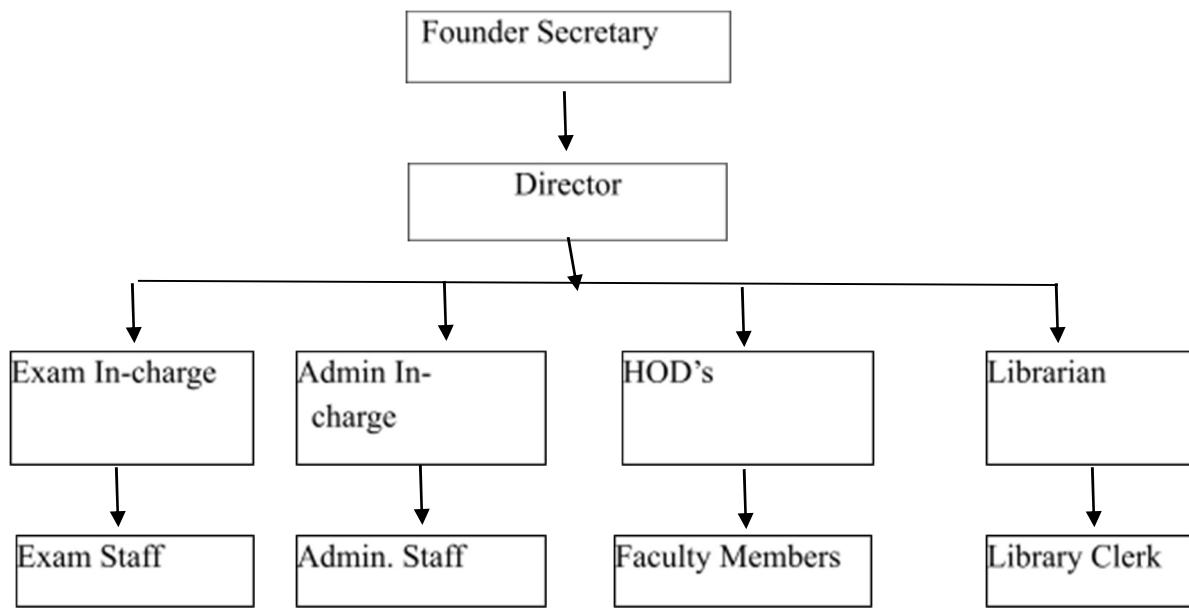
Members of Academic Advisory Body

Dr. Shivakant Upadhyaya	Director- Atharva School of Business
Dr. Christopher Harben	Associate Teaching Professor at Penn State Erie, USA
Dr. Elizabeth Nauj	Dean, Swiss School of Management
Dr. Lawrence Fernandes	Director- Retail Learning & Membership. Retailer Association of India (RAI)
Mr. Alok Ranjan	Co-Founder and Partner – Tarun Advisors
Mr. Manish Kumar	CHRO- Paytm Payments Bank
Mr Sandeep Jain	Consulting Director- HTP Global Technologies
Dr. Chintan Vora	Senior Vice President- 5nance

Frequency of the Board Meeting and Academic Advisory Body

Four meetings in one academic session

Organizational chart and processes



Processes:

1. Academics – Managed by respective HOD's with the help of faculty. Final Reporting to Director.
2. Admin. – All Admin processes are emulated by Admin office and after approval from Director, these are implemented.

Nature and Extent of involvement of Faculty and students in academic affairs/improvements –

Faculty greatly contribute to the various events and programs undertaken at the institute. They guide the students in all the activities that take place at the institute. The institute involves the

faculty members in the preparation of the academic calendar, formation of various committees at the institute. The faculty members are the pillars of the institute and the ones who are responsible for building the managerial and leadership skills among the students by guiding the students in all aspects. Students' feedback is taken with respect to the faculty as well as the institute to gauge the satisfaction level of the students and also know the areas of improvement in both cases.

Mechanism/NORMS& Procedure for Democratic/ Good Governance:

The institute has a structured approach to governance ensuring decentralization of authority as depicted in the organogram (Ref organization chart above). The Director, being the head of the institute is accountable to the management of the organization and reporting to the founder secretary. The admin department, library, and exam departments while directly report to the Director, the faculty members though report to the director, interact with the concerned HODs and manage their day-to-day affairs. The faculty members and staff have full access to the Director's office and they can approach the Director for any official or personal matter (related to office) any time. The entire process is fully democratic with an objective of keeping the faculty and staff motivated all the time. The institute's norms for working duly consider the comfort and convenience of all the stakeholders and the institute provides a very good encouraging and energizing work environment.

The faculty members are actively involved in curricular, co-curricular, and extra-curricular activities as described below:

Curriculum Development

1. The institute ensures to deliver the latest knowledge and excellent exposure to the students through webinars, guest lectures, events, and industrial visits. Recent trends and technologies are incorporated in the syllabus from time to time with the help of industry experts.
2. The lectures are revised on a weekly basis and new and critical information is incorporated in the session plans and the references are shared with the students.
3. The students are tested on projects, tests, final exams with questions based on cases, MCQ, application & concept based questions.
4. The students are actively involved in role plays and focus group discussions.
5. They are also assigned a task to write research papers and publish in a journal.
6. Students are motivated to read blogs and newspapers and write articles and discuss in class.

Industry Interaction / Collaboration

Industry Innovation Cell is established to provide closer links with industries. The purpose of the cell is to find out the gap between need of the industry and end product of the institute. The cell is the bridge between the industry and CMC (Career Management Centre/ Training & Placement Cell) and operates round the year to facilitate contacts between companies and the number of students placed through the campus interviews is continuously rising. The Training & Placement Cell organizes career guidance programs in collaboration with Alumnus & industry guests under MAP (Mentoring accelerated program). The students are being mentored by industry experts for all the students starting from first year. The specific objectives of the Training & Placement Cell are to create awareness among students regarding available career options and help them in identifying their career objectives. Guide the students in developing skills and job search strategies required to achieve their career objectives. Role of counselor, coach, guide, and facilitator for a successful career. Continuous follow-up update in all aspects of soft skills, GD, PI, corporate communications, diverse job profiles industry's expectations. Extensive practical exposure for their holistic development by means of Summer Internship (3 months mandatory) Industrial Visits, Guest Lectures, Live Projects, etc.,

Research and Development

In order to foster research environment, an international research conference is organized every year. The tools like Excel and SPSS are taught to students which are the primarily used in research and analysis. E-resource material is shared with the faculty members through shared drives. Teaching and Learning, Faculty development programs are organized from time-to-time to keep the faculty abreast with the recent trends in research. Faculty development program on Research Methodology was conducted to acquaint the faculty members on the tools and techniques of research.

The staff members are also trained in the required skills from time to time. Training program on MS-EXCEL, Personality development, Communication skills, Stress management, Positive attitude at work, were conducted during the year for the staff members.

Library, ICT and Physical Infrastructure / Instrumentation

The institute's library being a rich source of knowledge, plays a very important role in not only disseminating knowledge, promoting learning, and spreading awareness about new arrivals but it also time to time, provides useful e-resources through the subscribed database, inlibnet, and the institutional membership of National Digital Library of India

The students are given library awareness sessions and reading assignments duly guided by faculty to inculcate the reading habit among them.

The students and faculty members are also time to time updated about the faculty publications

All the resources available in the library are accessible through our website as well.

In addition to above the institute ensures good governance through e-governance. Following sub- sections briefly describe the function-wise enablement through usage of technology

1. **Examination:** The college has the separate Examination Department with equipped ICT tools necessary for examination purpose. As per the requirement of Examination Department all the necessary equipment is provided by the college such as separate desktop and internet facility for online procedure of paper downloading and further activities for exam purpose. The examination department has the separate machine for printing the question papers. The examination pattern follows the ratio of 60:40 where in 60 is for the summative assessment and 40 is for the formative assessment. Formative assessments are also conducted with the help of ICT tools.
2. **Student Support:** A students' service charter is followed to provide the best of the service to the student in time bound manner. The office staff members are duly trained to do it. The students are given opportunity to provide feedback about the faculty performance through online mode wherein the head of the institute takes appropriate action on the same. All this is made possible by the use of technology. Further, the students are also given facility to make online payment of their fees without any hassles. Instalment facility for the payment of fees has been given for the convenience of students. Scholarships for the needy students are being provided by the management.
3. **Finance and Accounts:**
 1. The accounts department uses TALLY for managing the accounts and financial data.
 2. Both, online face identification and thumb impression are used to record the attendance of employees, which is later used to compute the attendance, late marks, salaries, and various other purposes.
 3. The door of the accounts department is equipped with a card reader which can be opened by the internal staff only. No thoroughfare is allowed in accounts department.
 4. There are cameras to monitor the internal accounts department which is seen by the Head of accounts.
4. **Planning and Development:**
 1. A complete plan to track the tasks with dates of initiation and date of completion is in place. This is shared with the Director and the members of the department. The director can see the status of the department and guide on the events.
 2. Research cell uses shared files and well-designed google form to collect data related to research paper publications, seminars attended, refresher courses conducted etc.
 3. The academic calendar is shared with the staff members and uploaded on ASB website for ready reference.
 4. The ASB Conference Alert is available on ASB website with active form to accept the manuscript.

5. The annual calendar of FDP with well chalked out dates, upcoming events, clubs & committees' activities are made available on website for ready reference.

5. Administration:

1. The Daily Progress Report is filled by all the faculty members.
2. The lectures conducted/not conducted status is also tracked from shared excel file.
3. E-attendance of staff and students is recorded daily.
4. Cameras are installed at various locations like floors, library, corridors, main gate, campus, swimming pool and main reception to take the CCTV footage if needed.

Student Feedback on Institutional Governance/ Faculty performance

The institute gathers the student's feedback four times in a semester, at every 25% completion of syllabus. The first feedback provides an opportunity to take corrective actions wherever required and the second feedback again provides opportunity for final corrective action. The faculty members having low feedback are duly counseled by the Director.

The feedback about the faculties teaching subjects is collected through a google form circulated among the students. The form is set up in such a way that students grade the professors on all of the subjects they teach. The findings are then compiled and replies are reviewed in such a way that each teacher receives individual feedback on the subject they teach. Finally, the average is determined to arrive at the faculty's average score.

Grievance Redresses mechanism for Faculty, staff and students

The institute has robust Grievance Redressal Mechanism comprising of Grievance Redressal Committee, in complete alignment with the AICTE guidelines about the same.

The students are duly informed about existence and the process of the grievance redressal committee. The GRC, on receiving the students' grievances (if any), convenes a meeting and discuss the issue and record the version of all the stake holders. Then the GRC passes on the judgment which is binding on all concerned parties.

Grievances Redressal Committee

Name	Designation
Dr. Shivakant Upadhyaya	Director
Prof. Khusbhoo Wadhawan	Assistant Professor
Prof. Jaynarayan Rushi	Assistant Professor
Prof. Sukanya Sawant	Assistant Professor
Ms. Lilly Anitha Thomas	Student
Ms. Santoshi Devi	Student

Establishment of Anti-Ragging Committee

The institute has an anti-ragging committee duly formed as per the guidelines of AICTE

Name	Designation
Dr. Shivakant Upadhyaya	Director
Prof. Khusbhoo Wadhawan	Assistant Professor
Prof. Roma Bains	Assistant Professor
Ms. Jinal Shah	T & P Executive
Adv. Mahendra Yadav	Lawyer (NGO)
Mr. Pranav Gandhi	Media
Mr. Nandkumar Koli	API, Local Police
Ms. Richa Singh	Student
Mr. Parag Mestry	Student
Ms. Pallavi Dahikar	Student
Mr. Sarthak Shetty	Student

Establishment of online Grievance Redressal Mechanism

The institute has a well-set online grievance redressal mechanism wherein the students can lodge their grievances online which are considered in the grievance redressal committee meetings and appropriate action is taken. The online grievance redressal committee of the institute is as follows:

Name	Designation
Dr. Shivakant Upadhyaya	Director
Prof. Khusbhoo Wadhawan	Assistant Professor
Prof. Jaynarayan Rushi	Assistant Professor
Prof. Sukanya Sawant	Assistant Professor
Ms. Lilly Anitha Thomas	Student
Ms. Santoshi Devi	Student

Establishment of Internal Complaint Committee (ICC)

Following is the Internal complaints committee of the institute.

Name	Designation
Dr. Shivakant Upadhyaya	Director
Ms. Khushboo Wadhawan	Assistant Professor
Ms. Roma Bains	Assistant Professor
Prof. Jaynarayan Rushi	Assistant Professor
Prof. Sukanya Sawant	Assistant Professor
Ms. Himali Koli	Junior Exam Clerk
Ms. Vishakha Jadhav	Office Assistant
Ms. Rutu Mehta	Student
Ms. Bhoomi Kadam	Student
Mr. Ajinkya Mhatre	Student

Establishment of Committee for SC/ST

Name	Designation
Dr. Shivakant Upadhyaya	Director
Ms. Khushboo Wadhawan	Assistant Professor
Ms. Vishakha Jadhav	Office Assistant
Ms. Himali Koli	Junior Exam Clerk
Ms. Sakshi Pandit	Student
Mr. Kishor Kumar Ram	Student
Mr. Praneet Gaikwad	Student

6. Programmes

Name of Programs approved by AICTE : :

1. PGDM (Post Graduate Diploma in Management)

Name of Programmes Accredited by NBA : None

Status of Accreditation of the Courses : Not applied yet.

Total number of Courses 1

No. of courses for which applied for accreditation : Nil

Status of Accreditation : Not Applicable

For each Programme the following details are to be given (Preferably in Tabular form):

- Name –PGDM (Post Graduate Diploma in Management)

Name	No. of Seats	Duration	Cutoff marks	Fee approved by state govt.	Placement facility
PGDM	60	2 Years	-	-	Available

Campus placement in last three years with minimum salary, maximum salary and average salary

Year	Minimum LPA	Maximum LPA	Average LPA
2024-25	5 p.a.	14 p.a.	6.4 p.a.
2023-24	4 p.a.	10 p.a.	6.0 p.a.
2022-23	4 p.a.	10 p.a.	7.11 p.a.

Name and duration of Programme(s) having Twinning and Collaboration with Foreign University(s) and being run in the same campus along with status of their AICTE approval. If there is Foreign Collaboration, give the following details:

No. of collaborations with any foreign University

Details of the Foreign University : Not Applicable
 Name of the University : Not Applicable
 Address : Not Applicable
 Website : Not Applicable
 Accreditation status of the University in its Home Country : Not Applicable
 Ranking of the University in the Home Country : Not Applicable

Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and job both within and outside the country

Nature of Collaboration : Not Applicable
 Conditions of Collaboration : Not Applicable

Complete details of payment a student has to make to get the full benefit of Collaboration.

- For each Programme Collaborated provide the following:

Programme Focus	: Not Applicable
Number of seats	: Not Applicable
Admission Procedure	: Not Applicable
Fee (as approved by the state government)	: Not Applicable
Placement Facility -	: Not Applicable

Placement Records for last three years with minimum salary, maximum salary and average salary: Not Applicable

Whether the Collaboration Programme is approved by AICTE? If not whether the Domestic/ Foreign University has applied to AICTE for approval: Not Applicable

7. Faculty

Course/Branch wise list Faculty members:

Name	Designation	Qualification
Dr. Shivakant Upadhyaya	Director	M.Sc., MMM, Ph.D., SMP
Prof. Sukanya Sawant	Assistant Professor	MCA, MSc.IT., B.Sc.IT
Prof. Khushboo Wadhawan	Assistant Professor	LLM, LLB, Diploma in Journalism, M.A., B.A.
Prof. Jaynarayan Rushi	Assistant Professor	B.Com, M.Com M.Phil, E.M.B.A PGDFM LLB
Prof. Smita Agarwal	Assistant Professor	M.F.M , B.Com
Prof. Shiivaangi Heimdev	Assistant Professor	PGDBM., M.Com.B.Com., NET
Prof. Roma Bains	Assistant Professor	PGDM, B.Com

Permanent Faculty 06

Adjunct Faculty -

Permanent Faculty: Student Ratio : 1:20

Number of Faculty members employed and left during the last three years All India Council for Technical Education – 13

Year	No. of faculty employed	No. of Faculty Left
2022-23	06	1
2023-24	06	4
2024-25	06	2

8. Profile of Vice Chancellor/ Director/ Principal/Faculty

For each Faculty give a page covering with Passport size photograph	
Name	Dr. Shivakant Upadhyaya
Date of Birth	1/7/1964
Unique ID	--
Education Qualifications	M.Sc., MMM, Ph.D., SMP
Work Experience	40 - Years
Teaching	25 - Years
Research	29 - Years
Industry	-
others	-
Area of Specialization	Marketing and Strategy
Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level	Post Graduate
Research guidance (Number of Students)	2 (Completed)/ 8 (Ongoing)
No. of papers published in National/ International Journals/ Conferences • Master (Completed/Ongoing)	10
Ph.D. (Completed/Ongoing)	Completed
Projects Carried out	-
Patents (Filed & Granted)	-
Technology Transfer	-
Research Publications (No.of papers published in National/International Journals/Conferences)	10
No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	-

For each Faculty give a page covering with Passport size photograph	
Name	Prof. Sukanya Sawant
Date of Birth	26/04/1991
Unique ID	-
Education Qualifications	M.Sc.-I.T., MCA
Work Experience	
Teaching	9 -Years
Research	-
Industry	-
others	-
Area of Specialization	Information Technology
Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level	B.Sc.-IT, BMS, BAF, BBI, M.Com.
Research guidance (Number of Students)	-
No. of papers published in National/ International Journals/ Conferences • Master (Completed/Ongoing)	4
Ph.D. (Completed/Ongoing)	-
Projects Carried out	-
Patents (Filed & Granted)	-
Technology Transfer	-
Research Publications (No.of papers published in National/International Journals/Conferences)	4
No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	-

<p>For each Faculty give a page covering with Passport size photograph</p>	
Name	Khushboo S Wadhawan
Date of Birth	29/10/1987
Unique ID	-
Education Qualifications	BA (Economics), MA (Economics), LLB, LLM
Work Experience	
Teaching	11 - Years
Research	8 - Years
Industry	-
others	-
Area of Specialization	Economics & Law
Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level	Marketing, General Management & HR
Research guidance (Number of Students)	50 overall
No. of papers published in National/ International Journals/ Conferences • Master (Completed/Ongoing)	8
Ph.D. (Completed/Ongoing)	Yet to Begin
Projects Carried out	Cultural Activities & tree plantation drives
Patents (Filed & Granted)	-
Technology Transfer	-
Research Publications (No.of papers published in National/International Journals/Conferences)	8
No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	-

<p>For each Faculty give a page covering with Passport size photograph</p>		
Name	Prof. Jaynarayan Rushi	
Date of Birth	01-02-1973	
Unique ID	-	
Education Qualifications	B.Com, M.Com M.Phil, E.M.B.A PGDFM LLB	
Work Experience		
Teaching	20 - Years	
Research	4 - Years	
Industry	5 - Years	
others	-	
Area of Specialization	Finance	
Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level	BAF, BMS, MCOM, MBA, PGDM	
Research guidance (Number of Students)	-	
No. of papers published in National/ International Journals/ Conferences • Master (Completed/Ongoing)	7	
Ph.D. (Completed/Ongoing)	Ongoing	
Projects Carried out	-	
Patents (Filed & Granted)	-	
Technology Transfer	-	
Research Publications (No.of papers published in National/International Journals/Conferences)	-	
No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	1 (Financial Accounting – II)	

<p>For each Faculty give a page covering with Passport size photograph</p>	
Name	Smita Agarwal
Date of Birth	30-11-1982
Unique ID	-
Education Qualifications	B.Com., MFM
Work Experience	15 - Years
Teaching	5 - Years
Research	-
Industry	5 - Years
others	-
Area of Specialization	Finance
Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level	MBA and Trained Corporate Employees
Research guidance (Number of Students)	-
No. of papers published in National/ International Journals/ Conferences • Master (Completed/Ongoing)	5
Ph.D. (Completed/Ongoing)	-
Projects Carried out	-
Patents (Filed & Granted)	-
Technology Transfer	-
Research Publications (No.of papers published in National/International Journals/Conferences)	-
No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	-

<p>For each Faculty give a page covering with Passport size photograph</p>	
Name	Shiivaangi Heimdev
Date of Birth	08-03-1986
Unique ID	-
Education Qualifications	MBA/ MCOM/ NET Qualified
Work Experience	19 - Years
Teaching	13 - Years
Research	5 - Years
Industry	9 - Years
others	-
Area of Specialization	Human Resource Management
Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level	BBA/ MBA/ BMS
Research guidance (Number of Students)	30
No. of papers published in National/ International Journals/ Conferences • Master (Completed/Ongoing)	-
Ph.D. (Completed/Ongoing)	-
Projects Carried out	Live Projects with Companies like Angel Broking, Mediaware Infotech and TCS
Patents (Filed & Granted)	-
Technology Transfer	-
Research Publications (No.of papers published in National/International Journals/Conferences)	-
No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	-

<p>For each Faculty give a page covering with Passport size photograph</p>	
Name	Roma Bains
Date of Birth	24-04-1981
Unique ID	757435460167
Education Qualifications	PGDM
Work Experience	16 - Years
Teaching	3.5 years
Research	4 Months
Industry	Marketing and Media Management, Advertising
others	
Area of Specialization	Marketing and Media Management, Advertising
Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level	Neuromarketing, Marketing Management Fundamentals, Business Statistics, Advertising and Media Management, HR- Employee Coaching, Counselling and Mentoring
Research guidance (Number of Students)	-
No. of papers published in National/ International Journals/ Conferences • Master (Completed/Ongoing)	-
Ph.D. (Completed/Ongoing)	-
Projects Carried out	-
Patents (Filed & Granted)	-
Technology Transfer	-
Research Publications (No.of papers published in National/International Journals/Conferences)	-
No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	-

9. Fee

Details of Fee - Rs. 5,10,000 per Annum.

Time schedule for payment of Fees for the entire Programme—In three installments during the Academic Year However, the management has given flexibility during a pandemic.

First Year - Students have just been admitted to the Institute and they are yet to submit their application for the scholarship: NA

Number of scholarships offered by the Institution, duration, and amount: Nil

Criteria for fee waivers/scholarships SC/ST/OBC students as per DTE/Government of Maharashtra norms.

The estimated cost of boarding and Lodging in the Hostel: Not Applicable (No hostel facility) Any other fee please specify: Nil

10. Admission

Number of seats sanctioned with the year of approval

- 60 seats (PGDM) 2020-2021 Batch onwards

Number of Students admitted under various categories each year in the last three years

-NIL.

Number of applications received during last two years for admission under Management Quota and number admitted All India Council for Technical Education 291

- NIL.

11. Admission Procedure

Mention the admission test being followed, the name and address of the Test Agency/State Admission Authorities, and its URL (website)

Admission guidelines/tests/procedures as per the guidelines of DTE Address –

Directorate of Technical Education, Mumbai Maharashtra State

3 Mahapalika Marg, opp. Metro Cinema, Mumbai – 400001 and its URL
(Website) – <http://dtemaharashtra.gov.in/>

Number of seats allotted to different Test Qualified candidates separately (AIEEE/ CET (State conducted test/ University tests/ CMAT/ GPAT)/ Association conducted test etc.) - CET, CAT, CMAT, MAT, XAT, ATMA (State conducted tests/University tests)

– As per the rules set by DTE in the MAH-MBA/MMS-CET brochure.

Calendar for admission against Management/vacant seats:

- Last date of request for applications : As per AICTE norms
- Last date of submission of applications : As per AICTE norms
- Dates for announcing final results : As per AICTE norms

Release of admission list (main list and waiting list shall be announced on the same day) - Yes

- Date for acceptance by the candidate (time given shall in no case be less than 15days) - Yes
- Last date for closing of admission :As per AICTE norms
- Starting of the Academic session :As per AICTE norms
- The waiting list shall be activated only on the expiry of date of main list : As per AICTE norms
- The policy of refund of the Fee, in case of withdrawal, shall be notified - Same as per DTE, (Government of Maharashtra) norms point no.9.0 : Not Applicable

12. Criteria and Weightage for Admission

- Describe each criterion with its respective weightage i.e. Admission Test, marks in the qualifying examination, etc: Same as per DTE, (Govt of Maharashtra) norms.
- Mention the minimum Level of acceptance, if any - Same as per DTE, Government of Maharashtra) norms point no. 2.0
- Mention the cut-off Levels of percentage and percentile scores of the candidates in the admission test for the last three years

2024-25	94
2023-24	93
2022-23	93

- Display marks scored in Test etc. and in aggregate for all candidates who were admitted –Not Applicable

13. List of Applicants

- List of candidate whose applications have been received along with percentile/percentages core for each of the qualifying examination in separate categories for open seats. List of candidates who have applied along with percentage and percentile score for Management quota seats (merit wise) Not Applicable

14. Results of Admission Under Management seats/Vacant seats

- Not Applicable
- List of candidate who have been offered admission – Not Applicable

15. Information of Infrastructure and Other Resources Available

- Number of Class Rooms - 3 and size of each -76.18 Sq.mtr
- Number of Tutorial rooms -1 and size of each - 76.18 Sq.mtr
- Number of Laboratories and size of each 292 All India Council for Technical Education - NA
- Number of Drawing Halls with capacity of each - NA
- Number of Computer Centers with capacity of each – 02 (Capacity – 60)
- Central Examination Facility, Number of rooms and capacity of each
- Online examination facility (Number of Nodes, Internet bandwidth, etc.) - Yes, 100 Mbps
- Barrier Free Built Environment for disabled and elderly persons – Yes Available
- Occupancy Certificate – Yes Available
- Fire and Safety Certificate – Yes, Available
- Hostel Facilities - Not available

- **Library**

- Number of Library books – 11952 / Titles – 5775 / Journals available – 18 (Programme-wise)
- List of online National/ International Journals subscribed
- E- Library facilities - NPTEL, DELNET, NDL
- National Digital Library (NDL) subscription details – NDL Subscribed

- **Laboratory and Workshop**

- List of Major Equipment/Facilities in each Laboratory/Workshop - NA
- List of Experimental Setup in each Laboratory/Workshop - NA

- **Computing Facilities**

- Internet Bandwidth - 100 MBPS
- Number and configuration of System 153
- Total number of system connected by LAN - 153
- Total number of system connected by WAN - 4
- Major software packages available - Windows & MS Office
- Special purpose facilities available (Conduct of online Meetings/Webinars/Workshops, etc.) – Yes, Mock Stock Room & Seminar Hall
- Facilities for conduct of classes/courses in online mode (Theory & Practical) - Available
- Innovation Cell - Available
- Social Media Cell - Available

1. To carry out the social media campaign for promoting college related news & information.
2. To maintain & update the college website
3. To keep track of the views, comments, likes on the social media platforms and report it to the concerned authorities.
4. To coordinate with different departments of the college as well as other stakeholders & collect relevant information for posting on social media.
5. To design innovative posts/messages for posting on social media accounts of the college such as Facebook, Instagram, YouTube, LinkedIn, Twitter etc.

- Compliance of the National Academic Depository (NAD), applicable to PGCM/ PGDM Institutions and University Departments – In process

- **List of facilities available**

- Games and Sports Facilities - Cricket, Basket Ball, Gym, Swimming
- Extra-Curricular Activities - Available
- Soft Skill Development Facilities - Available
- AR/VR Lab - Available

- **Teaching Learning Process**

- Curricula and syllabus for each of the Programmes as approved by the University - As per the guidelines of University of Mumbai
- Academic Calendar of the University - As per the guidelines of University of Mumbai
- Academic Time Table with the name of the Faculty members handling the Course:
- Insert Time Tables / Subject names and faculty teaching those courses

Dr. Shivakant Upadhyaya	Marketing and Strategy	PGDM
Prof. Sukanya Sawant	Information Technology	PGDM
Prof. Khushboo Wadhawan	Human Resource	PGDM
Prof. Jaynarayan Rushi	Finance	PGDM
Prof. Smita Agarwal	Finance	PGDM
Prof. Shiivaangi Heimdev	Human Resource	PGDM
Prof. Roma Bains	Marketing	PGDM

- Teaching Load of each Faculty - 16 Hours per week
- Internal Continuous Evaluation System and place - Yes
- Student's assessment of Faculty, System in place
 - Yes For each Post Graduate Courses give the following:
- Title of the Course - PGDM
- Curricula and Syllabi - Available on website

- Laboratory facilities exclusive to the Post Graduate Course – Only computer labs are required for PGDM and the same are available

- **Special Purpose**

- Software, all design tools in case - Available
- Academic Calendar and framework - Available

16. Enrolment and placement details of students in the last 3years NIL

17. Provide students placement details of last three years in a tabular format

18. List of Research Projects/ Consultancy Works

- Number of Projects carried out, funding agency, Grant received - Nil
- Publications (if any) out of research in last three years out of masters projects - Nil
- Industry Linkage - Yes
- MoUs with Industries (minimum3) - Yes, 05 MOUs signed

Sr.no.	Company Name	Company email ID	Contact Person Name	Designation
1	Tenhard India Pvt. Ltd	Ashish@tenhardIndia.com	Ashish Singh	Director
2	Gray Quest Education Finance Pvt. Ltd.	Het.g@grayquest.com	Het Gordhandas	HR Associate
3	Sun Dotcom Technologies LLP	Naik.apurva@gmail.com	Mr. Apoorva naik	CEO
4	Research Foundation of India	info@researchfoundationofindia.com	Prof. Ajay Jain	National Coordinator
5	UGMA V. Mentor	faizal@vmentor.ai	Mr. Faizal Ansari	National Business Head
6	Reliance Securities	Ishaan.shetty@relianceada.com	Mr. Ishaan Shetty	Digital Business Lead

19. LoA and subsequent EoA till the current Academic Year

20. Accounted audited statement for the last three years

21. Best Practices adopted, if any

Note: Suppression and/or misrepresentation of information shall invite appropriate penal action. The Website shall be dynamically updated about Mandatory Disclosures

In Mentoring Accelerated Program industry experts have interactions with the students guiding them towards professional skills, ways to work on their weaknesses, add-on certification programmes and involve students for summer internship.

Beyond classroom initiative taken with Employability Enhancement Programme to provide session on grooming, aptitude, CV building session, GD, PI and soft skill development from employment point of view.

To initiate the research culture in the institute, both, students, and faculty members publish their research papers every year. Faculty members publish one research paper every semester and students once in a year.

To give the feel of industry students are sent to work on live projects once a year. This adds value to their resume and gives them exposure in the domain of their specialization.

Important Instructions:

- Avoid putting personal information in public domain.
- The mandatory disclosure should be available freely to view/download to the public without any restrictions.
- LoA/EoA letters (since inception) should form part of the mandatory disclosure and complete mandatory disclosure document should be converted into a single PDF file and the URL (web-link) to be entered in the AICTE portal (under attachments tab).